

## Information Security Policy Statement

Aquaforce Plumbing Solutions Ltd considers information security of the utmost importance, not only to protect our own information assets but also so that we remain a trusted partner to our clients. The Managing Director of Aquaforce Plumbing Solutions Ltd is committed to meeting all applicable requirements relating to information security and expects all its employees to follow established information security controls, and thereby act within the spirit of this Information Security Policy. All managers are held responsible for the information assets of the company and are accountable for the information assets they are a named owner of. Ownership does not infer property rights.

### Objective

The objective of Information Security is to ensure the business continuity of Aquaforce Plumbing Solutions Ltd and minimise the risk of commercial or reputational damage by preventing information security incidents and reducing their potential impact.

### Policy

Aquaforce Plumbing Solutions Ltd Information Security Policy goal is to protect the organisation's information assets, including client information we have been entrusted with, from all internal, external, deliberate or accidental threats.

The Information Security Policy requires that:

- Information will be appropriately and reasonably protected against unauthorised access;
- Confidentiality of proprietary, client and confidential information will be assured;
- Integrity of all business-critical information will be maintained;
- Availability of information for business processes and activity will be maintained;
- Legislative and regulatory requirements will be met;
- Appropriate controls are defined and applied;
- Information security training will be available for all employees, when required;
- Information security risks will be comprehensively reviewed on a regular basis;
- All actual or suspected information security breaches will be reported to the Managing Director and will be thoroughly investigated;
- Business requirements for availability of information and systems will be met;
- The Managing Director is responsible for maintaining the policy and providing support and advice during its implementation;
- Asset owners are accountable for information security relating to assets under their control;
- All managers are responsible for implementing the policy and ensuring their staff comply with it;
- Compliance with this Information Security Policy is mandatory.

Through the application of this policy, Aquaforce Plumbing Solutions Ltd strives to achieve continual improvement of information security processes, for the benefit of its clients, the organisation and other third parties affected by our activities.



### **Craig Wood**

Managing Director

30<sup>th</sup> March 2021